



POLK COUNTY COMMISSIONERS COURT

November 14, 2023
10:00 A.M.

Polk County Regional Health Building, Suite A
Livingston, Texas

NOTICE Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed:

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a *Public Participation Form* to the County Clerk prior to the Call To Order).

** Please turn off (or mute) all cell phones and devices **

1. **CALL TO ORDER * INVOCATION * PLEDGES OF ALLEGIANCE**

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics relating to the business of the county. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of three (3) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.

3. **INFORMATIONAL REPORTS:**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

A. PROCLAMATION – POLK COUNTY RECYCLES WEEK, NOVEMBER 12TH – 18TH 2023.

NEW BUSINESS

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETINGS: October 24 and November 1, 2023 (Regular/Special Sessions).

B. APPROVE SCHEDULES OF BILLS.

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

D. RECEIVE AND RECORD PERSONNEL ACTION FORMS SUBMITTED BY ELECTED OFFICIALS SINCE LAST MEETING.

E. APPROVE ENROLLMENT IN TEXAS ASSOCIATION OF COUNTIES CYBERSECURITY TRAINING.

F. APPROVE TOTAL LOSS OFFER FOR 2013 CHEVROLET TAHOE.

G. APPROVE TOTAL LOSS OFFER FOR 2011 CROWN VICTORIA.

H. APPROVE LOWER TRINITY GROUNDWATER CONSERVATION DISTRICT (LTGCD) REQUEST FOR APPOINTMENT OF JOHN SEXTON AS PRESIDING OFFICER FOR TERM JANUARY 1, 2024 THROUGH DECEMBER 31, 2026 AND SCOTT SAXE AS BOARD MEMBER FOR PARTIAL TERM JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

I. APPROVE 1-YEAR MAINTENANCE AGREEMENT WITH CHESTER MOORE AND SONS FOR THE ANIMAL CONTROL CENTER SEPTIC SYSTEM.

- J. APPROVE PAYMENT IN THE AMOUNT OF \$5,394 TO TEXAS DEPARTMENT OF CRIMINAL JUSTICE – MANUFACTURE AND LOGISTICS DIVISION FOR REPAIR OF SIX (6) STAINLESS STEEL TOILET FIXTURES AT THE IAH SECURE ADULT DETENTION FACILITY TO BE REIMBURSED BY THE OPERATOR (MTC).
 - K. RATIFY OFFER FROM PROPERTY OWNER FOR DONATION OF RIGHT OF WAY ALONG DARDEN ROAD AS RELATED TO BRIDGE REPLACEMENT AT BLUFF CREEK, IN PRECINCT 4.
 - L. APPROVE TO PURCHASE RIGHT OF WAYS ALONG KENNEDY ROAD AND CARMONA ROAD AS RELATED TO OFF SYSTEM BRIDGE REPLACEMENT AT PINEY CREEK AND TRIBUTARY OF MCMANUS CREEK, IN PRECINCT 3.
 - M. APPROVE PRIMARY ELECTION SERVICES CONTRACTS BETWEEN THE POLK COUNTY ELECTIONS OFFICER AND THE REPUBLICAN AND DEMOCRATIC PARTIES OF POLK COUNTY.
 - N. APPROVE RESOLUTION TO DESIGNATE JUDGE MURPHY AS AUTHORIZED SIGNATORY FOR USDA-FS-2023-CWDG-SGSF PROGRAM.
 - O. APPROVE REVISED ORDER AUTHORIZING AND ASSIGNING SPACE IN COUNTY-OWNED BUILDINGS.
 - P. APPROVE REQUEST FROM SCOTT HUGHES, CONSTABLE PRECINCT 1, FOR ASSET FORFEITURE EXPENDITURE OF SEIZED PROPERTY IN THE AMOUNT OF \$1,266.97 FOR FURNISHED TRANSPORTATION.
5. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
 - A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED BY DEPARTMENT HEADS SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
 - B. CONSIDER APPROVAL OF PERSONNEL MANAGEMENT SYSTEM UPDATE.
 6. **CONSIDER REQUESTS FOR REVISIONS AND AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
 - A. FY2023 & FY2024 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.
 7. **CONSIDER REQUESTS FOR CAPITAL PURCHASES TO BE PAID FROM GENERAL FUND BALANCE AND INCLUDED ON THE FY2024 REIMBURSEMENT RESOLUTION FOR YEAR-END ISSUANCE OF LEGALLY AUTHORIZED DEBT, AS FOLLOWS:**
 - A. SOFTWARE AS A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES FOR LAND & VITAL RECORDS SOFTWARE FOR THE COUNTY CLERK'S OFFICE IN THE AMOUNT OF \$37,500 ANNUALLY, AND ONE-TIME FEES IN THE AMOUNT OF \$65,000.
 - B. SOFTWARE AS A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES FOR ENTERPRISE JUSTICE MODULE FOR COUNTY COURT AT LAW IN THE AMOUNT OF \$4,100 ANNUALLY, AND ONE-TIME FEES IN THE AMOUNT OF \$15,200.
 8. **CONSIDER REQUESTS FROM THE OFFICE OF EMERGENCY MANAGEMENT FOR APPROVAL OF SOFTWARE PURCHASE AGREEMENTS, AS FOLLOWS:**
 - A. SOFTWARE LICENSE AGREEMENT WITH ARRO FOR REAL-TIME PERSONNEL AND EQUIPMENT TRACKING DURING EMERGENCIES IN THE AMOUNT OF \$3,000 ANNUALLY.
 - B. MASTER SERVICES AGREEMENT WITH VEOCI FOR VIRTUAL EMERGENCY OPERATIONS CENTER SOFTWARE IN THE AMOUNT OF \$10,395 ANNUALLY.
 9. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING ROOF REPLACEMENT AT 321 N. BEATTY AVENUE.**
 10. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING THE POLK COUNTY COLLEGE-COMMERCE CENTER, INCLUDING:**
 - A. BUILDING SIGNAGE; AND
 - B. BIDS FOR RENOVATION OF BUILDING AND LANDSCAPING.
 11. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION TO BID FOR PURCHASE OF TWO VEHICLES FOR ROAD & BRIDGE PRECINCT 4 UTILIZING AMERICAN RESCUE PLAN ACT FUNDS AND PRECINCT 4 FUND BALANCE.**

12. CONSIDER ANY/ALL NECESSARY ACTION REGARDING REQUEST TO TEXAS DEPARTMENT OF TRANSPORTATION FOR SURPLUS MATERIALS.
13. CONSIDER ANY/ALL NECESSARY ACTION REGARDING MAGNOLIA CREEK RANCH LOCATED IN PRECINCT 2, AS FOLLOWS:
 - A. APPROVAL TO RELEASE THE DEVELOPER FROM THE CONSTRUCTION BOND REQUIREMENT.
 - B. APPROVAL, APPROVAL UPON CONDITIONS MET, OR REJECTION OF PLAT.
14. CANVASS NOVEMBER 7, 2023 ELECTION RESULTS.
15. CAST BALLOT FOR ELECTION OF POLK CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS, 2024-2025 TERM.
16. CONSIDER ANY/ALL NECESSARY ACTION REGARDING LANGFORD CONTRACT FOR WILDFIRE DEFENSE GRANT ADMINISTRATION.
17. TAKE ANY AND ALL NECESSARY ACTION REGARDING CITIZEN COLLECTION STATIONS, AS FOLLOWS:
 - A. RECEIVE PROPOSAL FROM REPUBLIC SERVICES TO MODIFY THE HOURS OF OPERATIONS.
 - B. DISCUSS AND CONSIDER REQUEST FOR CHANGES.

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – November 9, 2023

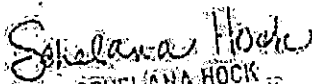


I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – November 9, 2023 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY:  (Deputy)

FILED FOR RECORD
2023 NOV -9 PM 2:19


SCHELANA HOCK
POLK COUNTY CLERK